



Operation Round Up® Grant Final Report Form

Funds for Operation Round Up (ORU) are donated voluntarily from members of East Central Energy Cooperative. ORU contributions are used in the local area served by the cooperative for charitable and educational purposes.

The project's final report is due no later than 60 days after the completion of the project. Organizations will not be eligible for future grants until a complete final report has been received.

Name of Organization

Address City State ZIP

Contact person Phone Email

Date grant issued: _____ Grant Amount: _____

Project start date: _____ Project end date: _____

Final Report Checklist

All items from the checklist below should be included in a written report to meet all requirements for your project final report. Please attach written report to this form.

- Brief narrative describing the original project and its final outcome.
- Final financial report with actual income and expenses including funding from other sources.
- For items purchased provide invoices, receipts, etc.
- Estimate the number of beneficiaries for the completed project.
- Copies of any information generated for this project: newspaper articles, flyers, brochures, etc.

The information contained in this final report represents and warrants that the information provided is true and complete and that the East Central Energy Trust may consider this statement as continuing to be true and complete until all written notice of a change is provided. The East Central Energy Trust is authorized to make all inquiries it deems necessary to verify the accuracy of the statement made herein.

Name of Organization _____

Organization Official _____

Return the completed final report, within 60 days from the end of the project, with supporting documentation to:

Desiree Cuda
East Central Energy
P.O. Box 39
Braham, MN 55006

For questions or additional information, contact Desiree Cuda, 763-689-8031 (1-800-254-7944, ext. 8031) or email desiree.cuda@ecemn.com.



Operation Round Up® Final Report

This report is due no later than 60 days after project completion. Your organization will not be eligible for future grants until this documentation is received.

Date of Report: _____

Organization Information

Name of organization

Address

City

State

Zip

Contact person

Phone

E-mail

Grant Information

Project title: _____

Date grant issued: _____

Description of accomplishments achieved with Operation Round Up funds
(*describe the original project and its final outcome*):

Financials

Please attach a statement including actual income and expenses for the above project.
Attach copies of invoices paid, receipts, etc.

Please include any documentation that shows the funded project was completed as intended. This may be a letter, newspaper articles, photos, etc.